

Fall 2025 DLDA Statement of Class Attendance Form



STUDENT NAME: _____ STUDENT ID: _____

Title of Course/ Course # _____ / _____

Note to the Instructor: Verification of this student's attendance in your class is required to be in accordance with Federal Regulations. Verification may be by means of a class roll, an assignment, a test, or your memory of the student's attendance. Please indicate the latest date they engaged in any academic-related activity in the course by completing the area below:

Please respond with the latest of:

1. Date the student attended your course: _____
2. Date the student turned in coursework for the course: _____
3. Date the student participated in an activity related to the course: _____

Did not Attend ☐

Instructor's Name: _____ Title: _____ Phone #: _____

Instructor's Signature: _____ Date: _____

Title of Course/ Course # _____ / _____

Note to the Instructor: Verification of this student's attendance in your class is required to be in accordance with Federal Regulations. Verification may be by means of a class roll, an assignment, a test, or your memory of the student's attendance. Please indicate the latest date they engaged in any academic-related activity in the course by completing the area below:

Please respond with the latest of:

1. Date the student attended your course: _____
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Did not Attend ☐

Instructor's Name: _____ Title: _____ Phone #: _____

Instructor's Signature: _____ Date: _____

If you have more than two classes that require documentation, please print and complete multiple forms.

Deadline for Submission is January 12TH, 2026

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